
RELIABLE MAINTENANCE REPAIR WORKER NEEDED

Employer: Geauga County Job and Family Services
Location: 12480 Ravenwood Drive; Chardon, OH 44024

Job title: Maintenance Repair Worker
Position type: Full time, classified civil service
Compensation: \$11.05–\$13.29 hourly commensurate with qualifications and experience
Hours of work: 7:00 a.m.–3:30 p.m. Monday through Friday

Summary: Geauga County Job and Family Services is seeking a dependable individual to join our maintenance staff. This position reports to the Maintenance Repair Supervisor and helps to maintain both the interior and exterior of the building, grounds, and fleet of county vehicles.

Job functions include but are not limited to: general janitorial duties such as emptying trash and recycling receptacles, cleaning and sanitizing common areas, vacuuming, etc.; light bulb, switch, and fixture replacement; fueling and cleaning vehicles; snow removal and de-icing sidewalks; other landscaping; assembling and relocating furniture/supplies; painting; arranging meeting rooms; and using various hand and power tools.

The successful candidate takes initiative, maintains a safe working environment at all times, and is physically able to perform manual labor daily.

Requirements:

- › 1 year of experience performing general maintenance tasks
- › Ability to lift, push, pull, carry, and perform manual labor daily
- › Ability to read and write basic English, and perform basic math calculations
- › Valid driver's license, proof of insurance, and good driving record
- › Ability to pass pre-employment drug screening and FBI/BCI&I background checks

Benefits:

- › Friendly work culture
- › Paid vacation, sick leave, and personal days
- › 10 paid holidays per calendar year
- › No-cost life insurance coverage
- › Excellent rates on medical, dental, and prescription coverage (or waiver option) available

How to apply: Send cover letter, résumé, and [GCJFS Application for Employment](#) (from geaugajfs.org) to one of the following:

Email: jobs@geaugajfs.org

Fax: 440-286-6654

Mail: Geauga County JFS
Attn: HR
12480 Ravenwood Dr.
Chardon, OH 44024